

Graduate & Family Housing (GFH) Advisory Committee | MINUTES

Meeting date | Time 3/18/2021 1:30 PM

Meeting Location: Zoom Meeting

Type of meeting: Co-Chairs: Secretary:	GFH Advisory Committee Robert Frazier Anupam Garg Linda Ta G. (Committee Coordinator)	Attendees: Dayss, Chris Mahi, Malia Salas, Michael Clark, Breana Whittier, Jessica Bazyar, Melody Turner, Ross Brownstone, Steven Chipman, Laura Fletcher, Burgundy Garcia Arceo , Ximena
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AGENDA

Quorum met. Meeting began at 1:33 PM with Anupam going over the agenda and asking for comment/adjustments to meeting agenda.

Agenda Items:

1. Approval of Agenda
2. Approval of previous meeting minutes
3. Townhall review
4. Mercury Waitlist Workgroup
5. Resignation of Member- Laura Jimenez & Damian Ruiz
6. Prioritize Agenda Topics

Approval of Agenda:

- Steven motion to approve the agenda items
 - o Ross seconded the motion
 - o No objection; Motion carries

Approval of previous meeting minutes

- Ximena motion to approve the meeting minutes
 - o Ross seconded the motion
 - o No objection; Motion carries

Townhall Review

- Future townhall meeting will now be able to hold up to 1,000 participants with the new zoom license.
- The goal is to consolidate and address the webinar Q&As via FAQ's posted on the GFH website.
 - o Sending out the 256 + 97 comments and questions to the committee to cross check and verify that the questions that were being asked is being addressed in the FAQs on the website.
- Comment Ximena GA: How long would the cross-checking take?
 - o It takes about an hour or two to review.

- Comment Robert F: will be sending out a worksheet of the raw feedback, so that the GFHAC can review to compare to the FAQ to see if things have been addressed.

Mercury Waitlist Workgroup

- The mercury workgroup members currently consist of:
 - o Ximena Garcia Arceo
 - o Steven Brownstone
 - o Ross Turner
 - o Michael Salas
 - o TBD- an HDH staff
- The mercury workgroup members will be able to discuss the waitlist process and goals. Robert F will sit in with as many meetings as possible. In addition, potentially bringing IT into one of these meeting.
- Comment Robert F: Mercury is a software manufactured by GFH that was being used to hold the current waitlist. It went from a home-grown waitlist as known as Tina's waitlist to the property management software.

Resignation of Member- Laura Jimenez & Damian Ruiz

- Laura Jimenez and Damian Ruiz will be resigning as members of the GFHAC committee. Laura will be taking a different position in grad division and Damian is resigning due to time conflicts.

Prioritize Agenda Topics

- Community safety/ security:
 - o Would like to have more clarification as to what type of officers (RSO or sworn officer) responds to what type of calls made from residents and/ if the officers will be showing up to the unit after the calls. In addition, would like to meet with the sworn officers and RSO to talk about their roles and build better rapport between GFHAC and the security team.
- Comment Steven B: Would like to know the timeline for the NW market to be addressed.
 - o The market is an independent property within the community that is leased out to a third-party individual. This property is under the control the UCSD real estate. Marketing to lease for about 18 months, but within the last 6 month the market has been narrowed down to two companies.
- Comment Anupam G: It would be great to still have real estate team at one of the GFHAC meeting to get a better understanding of what their rules and processes are.
- Question Steven B: Are the food trucks contracts controlled by the HDH?
 - o The contracts are through the procurement partner that HDH works with and they are the one who do the contracts.
- Comment Ross T: To discuss more of the selection process of food trucks and vendors and leasing the space.
- Comment Ximena GA: How did the decision of having the food pantry in the OMS building 5 lounge?
 - o It was through a collaboration. The food pantry reached out GFH as they received funding and would like to expand and have more additional space.
- Question Steven B: Once the market is open, won't that pressurize the food pantry to close?
- Comment Breana C: The food pantry will not close unless there is a change in the MOU. The food pantry is not even a full year old and does not foreseeing the pantry closing.
- Comment Laura C: Have been receiving a lot of emails about pet policy (both ESA and non-ESA pets, and general pet practices at GFH.)
- Comment Ximena GA: Is the funding for GFH community about how much funding there is or about the community improvement that has been suggested or requested?

- Yes, the topic could consist of all. In addition, be able to review the 2022-2023 budget to fund some sort of plan for fencing for pets and/or what is currently being suggested.
- Question Steven B: Is there a way to have a refund option for the washing machine when moving out of GFH? For example, since inputting funds for the washing machine are in 10-dollar increments and if there is only 5 dollars left on the account; there is no way to get the \$5 refunded.
 - Discussion will be made with custodial team who manages the washing machine contracts to find an answer.
- Final order of future agenda topics:
 - Future Townhall
 - Pet Policy
 - Community safety/ security
 - NW market/ UCSD real estate
 - Application and waitlist portal functionality (workgroup forming)
 - Funding for GFH community improvements
 - Resident suggestions/feedback process
 - Grad and Family Housing Handbook updates

Final Remarks:

- Ximena motion to adjourn meeting
 - Ross seconded the motion
 - No objections; Motion carries.

Meeting adjourned around 2:17 PM.